

## INSTRUCTIONS FOR AUTHORS

All papers submitted to the FRAGMENTA FAUNISTICA must reflect the author's own research and analysis. It must not have been offered previously or simultaneously, to any other scientific magazine. Submission of a manuscript implies also that the publication has been approved by all co-authors, if any, as well as by the responsible authorities – tacitly or explicitly – at the institute where the work has been carried out. The publishing ethics and malpractice policies used by the editors are in accordance with the guidelines of the Committee on Publication Ethics (COPE).

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Manuscripts must conform to the following requirements:

**Title** should be concise and relevant to its contents. **Abstract** should explain the idea of the research and summarize the results, not to exceed 200 words and should not contain any references. **Key words** numbering 3 to 7 should not be repeated in the title. **Text** should have a standard layout (introduction, material and methods, results, discussion, possible conclusions, acknowledgements), references and a brief but comprehensive summary, which will be translated into Polish. Names of genera and species must be italicised. The author's name must be added to each species (genus) names first appearing in the text or be incorporated into one of the tables in the paper. **Tables** should be as simple as possible, should contain captions and be numbered (cited as 'Table 1' or 'Tables 1 & 2'). **Illustrations** should be submitted separately as graphic files (>300 dpi) and be numbered as successive figures (cited as 'Fig. 1' or 'Figs 1 & 2'). Numerical data should be attached to plots. All captions should be enclosed to the manuscript. Picture credits should be given as 'Photo by J. Bean'. Colour illustrations may be accepted by the editor. Dates should be given as follows, e.g. 1–2 Feb 2014. **References** should be listed in alphabetical order and conform to the format used in published issues of FRAGMENTA FAUNISTICA; book and journal titles must be given in full. It is advisable to use codes DOI in the reference list. Non-Latin names of journals should be given according to the BIOSIS Base Source. The title of the publication should be given directly in English according to its editorial data or in transliteration and with author's own translation put in square brackets directly after the title. The indication of the original language should be put in square brackets at the end of the referenced item. Publications with more than two authors should be cited in the text with the first author and the annotation 'et al'. References in the text should be sorted out chronologically. The authors' names should be separated by comma or by semicolon if a citation is more than one work of one author. If data have no reference it should be cited as 'D. Spiller, pers. comm.' or 'pers. obs.' or 'unpubl. data'. **Summaries** of papers are published in Polish. Non-Polish authors should prepare an English summary.

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